

## Raising a Concern

We support the right of any member of the school community who believes our School Behaviour Code is not being supported or enforced appropriately to have their grievance addressed. A person can have a grievance about the behaviour of a student, parent or caregiver or staff member on school grounds.

*The usual procedure to be followed in addressing a grievance is, in the first instance, to approach the person with whom you have the grievance. However if you feel unable to do this, the following is a set of guidelines you may wish to consider. It is important that these grievances are kept confidential.*

### STUDENTS

1. Talk to the person about the problem
2. Speak to your class group teacher, SSO or another teacher at an appropriate time. Let them know what you consider to be unjust or unfair.
3. If you feel uncomfortable speak to someone you feel comfortable with.
4. If you still feel the problem is not resolved, arrange to speak to a Senior Leader or the Principal.

### PARENT / CAREGIVER

1. Arrange a time to speak to the relevant teacher/s at school.
2. Please do not enter school classrooms or offices about a major grievance without prior arrangement.
3. Let the teacher know what you consider the issue to be.
4. Allow a reasonable timeframe for the issue to be addressed.
5. If the grievance is not addressed arrange a time to speak with the Principal or a Senior Leader.
6. If you feel the issue is still not resolved, arrange a time to discuss the issue with the Educational Director in Port Pirie.

### STAFF

1. Arrange a time to speak to the person concerned.
2. Allow a reasonable time for the issue to be addressed.
3. If the issue is not resolved, speak to your Principal/line manager or nominated grievance contact, AEU representative or district personnel counsellor.
4. If not resolved approach the Educational Director in Port Pirie.

## DfE Behaviour Code

The Department for Education (DfE) is accountable to the community, through the Minister of Education for managing student behaviour and for creating safe, orderly, productive and successful learning environments.

This code is a statement of our school's community values and expectations relating to student behaviour and its management. We will work together to create learning communities which are safe, inclusive, conducive to learning and free from harassment and bullying.

### We will:

- **Focus on improving opportunities and support for students to experience success**
- **Support students to develop an acceptance of responsibility for their own behaviour**
- **Work together to support the rights of students to learn and teachers to teach.**

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Government of South Australia  
Department for Education

BOOLEROO CENTRE  
DISTRICT SCHOOL



## BEHAVIOUR CODE

We have the right to learn and work in a safe, inclusive environment that is conducive to learning and free from harassment and bullying.

We aim to have honest and effective communication that builds respectful and understanding relationships between our school and the home environment.

STUDENTS

STAFF

FAMILIES

# EXPECTATIONS

## COMMUNICATION

Communicate with other students, staff and visitors in a courteous manner using respectful oral/body language & tone. Not use put downs, harassing or belittling statements. Display respect for the reader by using appropriate language in all written work. Pass on notes to and from staff/parents promptly and correctly.

Express opinions and ask questions using positive language.

## LEARNING

Respect teachers right to teach and students right to learn. Arrive at lessons punctually, leave lessons when directed by your teacher. Make an honest effort, remain on task, complete set work as per deadlines policy at all times. Seek help as required. Take diaries to all lessons. Have all necessary equipment available.

## ATTENDANCE

100% attendance expected. Be punctual. Where possible give prior notice of long absences. It is the responsibility of parents/caregivers to inform the school so that staff can provide work to be sent home as requested (adequate notice must be given). Principal permission must be given for any extended leave over three days.

A doctor's certificate may be requested.

## DRESS CODE

Dress neatly in school colours / uniform. Wear an appropriate wide brimmed hat (standard is at least 6cms) for all outside activities, recess and lunch breaks throughout the year. Dress appropriately for the activity and weather conditions, including covered shoes for work in specialist subjects / areas. Remove hats when inside.

## MOVEMENT

Move in a safe manner at all times. Walk around buildings. Play games in appropriate areas. Move around the school with expressed permission of teachers during lesson time, fill in classroom leave form in diary. Do not leave the school grounds without permission, a note from parents in diary requesting permission is required & sign out electronically at all times (includes visits to the bakery).

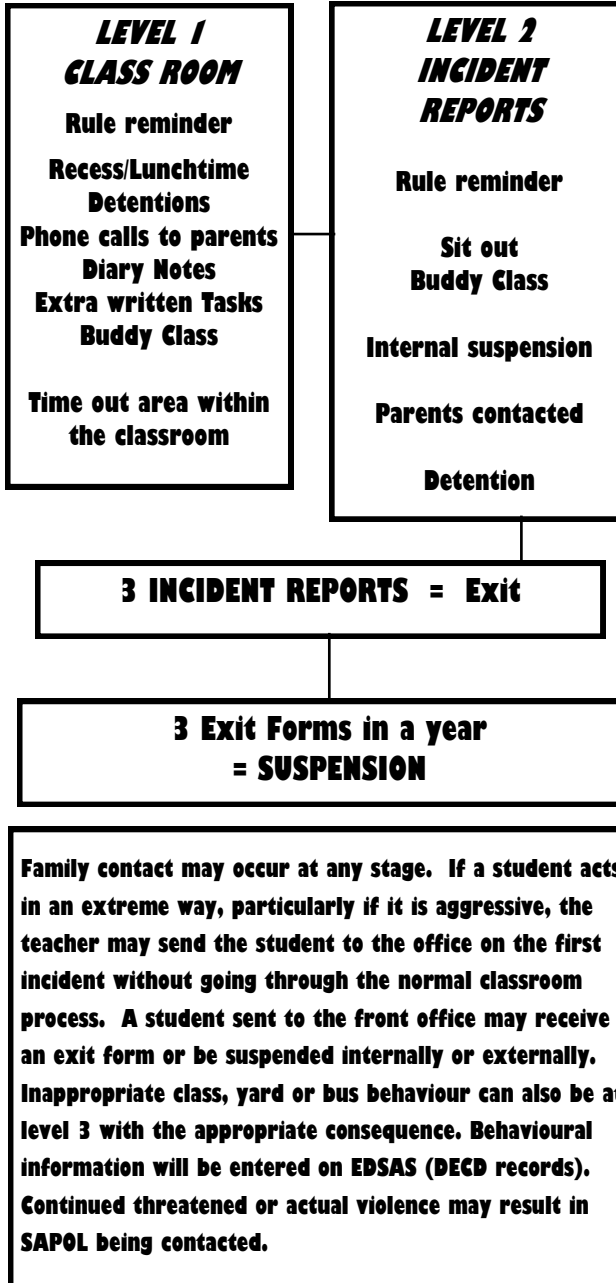
## RELATIONSHIPS

Keep our environment free of harassment, violence, aggression and bullying. Interact with other students, staff and visitors in a platonic and respectful manner. Be cooperative at all times. Be tolerant of others. Problems will be solved amicably, with help if necessary.

## PROPERTY/ENVIRONMENT

Respect your own, other peoples' and the school's property. Keep our environment (both classroom and yard) free of graffiti, vandalism, theft and litter. Use chairs safely at all times. Practise good sustainable environmental strategies (water use, turn off lights when room not in use, close doors when heaters/coolers in operation, recycle cans/bottles etc). Do not bring chewing gum or aerosol cans to school.

## STRATEGIES FOR INAPPROPRIATE BEHAVIOUR



## POSITIVE PRACTICES

### AWARDS

Awards at assembly whether Junior, Middle, Senior School Awards Sporting achievements

### ACTIVITIES

Excursions / Camps  
Student Representative Council  
SAPSASA / SASSSA / MNSEC Sport  
Year 12 Windcheaters & Polo shirts designs  
VET Block Release  
School Based Apprenticeships  
Young Leaders Conference

### CLASSROOM

Contracts for individuals  
School Support Officer (SSO) lesson support  
Negotiated Education Plans  
Varied Curriculum

### SCHOOL PROMOTION

Assemblies  
School Magazine  
Newsletter / Flinders News Articles  
Displays of work at office / library / town centre  
Community Events

### FAMILIES

Interviews  
Contact: diary, phone calls, home visits  
Certificates  
Newsletters  
Test/Assignment results available